

SECTION 5 TRAINING, CONTINGENCY PLAN & ER PROCEDURES**1-Is training program adequate and are records of training available?**☐ YES☐ NO**COMMENTS:** _____

The training program for your employees shall be designed to ensure that they are able to respond effectively to emergencies. This can be accomplished by familiarizing employees with emergency procedures, emergency equipment, and emergency systems. Keep training records onsite for review. For large quantity generators, be sure to document the type of training, the job title, and the job description for each position related to hazardous waste management as well as the name of the employee filling each job.

2- Is spill control equipment available for use by employees?☐ YES☐ NO**COMMENTS:** _____

Spill control equipment must be made available to employees so they can respond to a hazardous materials/waste spill.

3- Is facility designed to minimize releases of hazardous wastes & materials?☐ YES☐ NO**COMMENTS:** _____

Design your facility and process areas to prevent releases. Make safety and good housekeeping part of your daily activities. Ensure that hazardous waste containers are: protected from ignition sources; compatible with the wastes stored in them; and kept closed and in good repair. When possible, provide secondary containment for drums to catch any potential spills and prevent releases into the environment. Promptly clean up spilled materials from secondary containment area.